

## Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance

### 1. As an awareness, Anti Ragging, Student Charter information published in Institute Prospectus

**INSTITUTE OF MANAGEMENT STUDIES**  
(CAREER DEVELOPMENT & RESEARCH)



**NAAC Re-accredited Grade A+ Institute**  
**'Best Institute Award' by S. P. Pune University**

5. Any damage done to the property of the Institute by a student will have to be made good by the student concerned.
6. If for any reason, the continuation of a student in the institute, in the opinion of the Director is detrimental to the best interests or discipline of the Institute, such a student will be expelled. The decision of the Director shall be final and binding.
7. Students must carry their identity cards while they are in the premises of the Institute and must produce it if demanded by the Institute's authority.
8. The decision of the Director shall be final with regard to any change, omission or addition of the aforesaid rules and regulations.
9. The anti ragging rules of State Govt. of Maharashtra are applicable at Institute Campus & Hostels.
10. Pattern of Communication : Communication with the students will be through Notice Board or E-mail or SMS or Electronic Screen.
11. Attendance : A student of the Institute will have to his/her credit a minimum of 75% attendance in all courses. If the attendance is less, a student will not be considered as eligible for examination through the Institute. He/She may be withheld from appearing in internal exams conducted by the Institute.
12. Internal and External Backlog Examination : Students are responsible to see the Notice Board for Internal and External backlog Examinations schedule.

**STUDENT'S CHARTER**

**STUDENT'S RIGHTS**

1. Every student has a right to equitable treatment by the Institute.
2. Students have the right to make, without fear of reprisal, a complaint to the Director.
3. Every Student has the right to be free from harassment of all types.
4. Every student has the right to join & take part in the duly authorised activities of the Institute.
5. Students have the right to use facilities designed by the institute as available for student use & will be deemed to agree to abide by any regulations of the institute in regard to such use.
6. Every student has the right to quality education.
7. Students have the right to know what is expected with regard to class attendance & punctuality.
8. Students have the right to have a adequate information of any proposed programme changes.
9. Students have the right to be given at least one week's notice for major tests/assignments.

**STUDENT'S RESPONSIBILITIES**

1. Institute Identity Card must be carried by the students at all times while on campus.
2. Students are expected to attend all the classes & practicals regularly.
3. Smoking, Tobacco-Chewing, Spitting etc. are strictly prohibited in all parts of the Institute's Campus.

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B. P. H. E. Society's Motto - "Not things but men, I dare you!"

4. Students are expected to take proper care of the Institute property & help in keeping the premises neat clean.
5. Students are responsible members of the Institute community & are fully accountable for their actions in the Institute.
6. Any activity in the Institute involving students requires the prior approval of the Director.
7. Ragging is strictly prohibited.

#### **ANTIRAGGING POLICY**

- Ragging is strictly prohibited in the Institute's premises including Hostel, Canteen and Campus. The Institute has 'Zero Tolerance' towards ragging. Students are instructed not to take part or encourage any activity which amounts to ragging.
- Ragging means display of disorderly conduct, doing of any act which causes or is likely to cause physical, psychological harm or raise apprehension or fear or shame or embarrassment to student of any educational Institution and includes :-
  - i) teasing, abusing, threatening or playing practical jokes, or causing hurt to, such student; OR
  - ii) asking a student to do any or perform something which such student will not, in the ordinary course, willingly, do.
- If any accident of ragging comes to the notice of the Institute's authority/Director, the accused student will be given an opportunity to explain and if his/her explanation is not satisfactory the student is liable to be expelled from the Institution.
- Penalty for Ragging : Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any education Institution shall, on conviction be punished with imprisonment for a term which may extend two years and shall also be liable to a fine which may extend to ten thousand rupees.
- Dismissal of Student : Any student convicted of an offence under section 4 shall be dismissed from the educational Institution and such student shall not be admitted in any other educational Institution for a period of five years from the date of order of such dismissal.
- Any incident of ragging should be brought immediately to the notice of the Anti Ragging Committee and the Director.
- Name & Telephone number of contact person in case of any such incident Mr. Pratap Gaikwad (Contact No. 9673 678383 / E-mail : pratap\_gaikwad3842@rediffmail.com).
- The Institute is governed by the Maharashtra Prohibition of Ragging Act, 1999 and amendments made subsequently.



B. P. H. E. Society's

# INSTITUTE OF MANAGEMENT STUDIES (CAREER DEVELOPMENT & RESEARCH)

(Affiliated to the Savitribai Phule Pune University & Approved by AICTE)




Dr. M. B. Mehta  
Director

'Best Institute Award' by S. P. Pune University  
NAAC Re-accredited Grade **A+** Institute

AISHE Code  
C - 41365

## MBA-I PROGRAMME APPLICATION FORM

ADMISSION FORM 2023-2024					
Name of the Student	JOSHI JANVI ANIL		Form No. : IMS-305	Office Use Only 	
Admission Year	2023-2024	Date of Birth	26-09-2001		
Admission to	FY	Branch	Master of Business Administration		
Blood Group	B +ve	Is Handicap	No		
Religion	HINDU	Caste	MARWADI	Category	Open
Place of Birth	HYDERABAD	Sub-Caste	BRAHAMIN	Paying Category	EBC
Name and Address of the Previous College / Institute last Attended	PREMRAJ SARDA COLLEGE				
GAP In Education	GAP Period	1	GAP Reason	PREPARATION	
Mother's First Name	RITA			Profession	HOUSEWIFE
Father's First Name	ANIL			Profession	BUSINESSMAN
Annual Income	500000	Aadhar Card No.	497814623424		
Parent's Email ID	aniljoshi38028@gmail.com	Student's Email ID	janvijosh@gmail.com		
Parent's Mobile No.	8329683232	Student's Mobile No.	9763232077		
Nationality	INDIAN	Student WhatsApp Mobile No	9763232077		
Minority	NO	Minority Type			
Defence	NO	Domiciled Type	Maharashtra State (MS)		
<u>Address Details</u>					
Permanent Address	HOSE NO 9 SMAERTH BUNGLOW BEHIND SMARTH SCHOO,,PROFESSOR COLONY ,SASAVEDI AHMEDNAGAR				
Taluka	AHMEDNAGAR	District	AHMEDNAGAR		
State	MAHARASHTRA	Pin Code	414003		
Correspondence Address	HOSE NO 9 SMAERTH BUNGLOW BEHIND SMARTH SCHOO,,PROFESSOR COLONY ,SASAVEDI AHMEDNAGAR				
Taluka	AHMEDNAGAR	District	AHMEDNAGAR		
State	- Select -	Pin Code	414003		

### Academic Details

Sr.No.	Class	Board/University	School/College	Month	Year	Seat No.	Mark Obtained	Out Of	Percentage
1	10TH	SSC	SHRI RAM KRISHNA EDUCATION FOUNDATION ENGLISH MEDIUM SCHOOL	MAR	2017	C145197	350	500	70.00
2	12TH	HSC	PREMRAJ SARDA COLLEGE	FEB	2019	P212693	458	650	70.46
3	B.COM	SAVITRIBAI PHULE UNIVERSITY	PREMRAJ SARDA COLLEGE	APR	2022	126547			8.59

### UNDERTAKING

- I understand that if admitted, my admission will be confirmed only on my production of Transference Certificate from my previous college/Educational Institution for the final certificate from the S.P Pune University as the case may be. I take the responsibility of submitting required documents within 1 month.
- I hereby submit to the jurisdiction of the Vice-Chancellor and the other officers and authorities of the University and the authority of the Institute and shall observe and abide by the rules made by the Head of Institution.
- I have carefully noted the rules and procedure of admission as given in the prospectus, which I am required to follow for getting admission to MBA course and shall in matter of the interpretation accept the decision, given by the director in this respect as final and binding
- I have gone through the fees and other fees to be charged by the Institute & I hereby agree to pay the same in time
- I shall attend 75% of the lectures for each unit course as per rules of the University, failing which I shall not approach the director for any concession in the regard.
- I have gone through and am aware of the anti-ragging policy of the Institute and have given the required undertaking for the same

Student's Signature : 

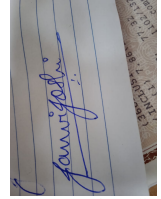
Date: 14/08/2023

Admission Committee : \_\_\_\_\_

## ANTIRAGGING

**Antiragging ACT, 1999** : The Maharashtra Prohibition of Ragging Act, 1999. Act of Maharashtra Legislature received the assent of The Governor on 15th May, 1999 and was published in the Maharashtra Government Gazette, Extraordinary, part VIII, dated 15th May, 1999.

1. S.3 Prohibition of Ragging: Ragging within or outside any educational institution is prohibited.
2. S.4 Penalty for Ragging: Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term which may extend to two years and shall be liable to a fine which may extend to ten thousand rupees.
3. S.5 Dismissal of student: Any student convicted of an offence under S.4 penalty for ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
4. S.6 Suspension of student:
  - Whenever any student or, as the case may be, the parent or guardian, or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice of the foregoing provisions, within seven days of the receipt of the complaints and if prima facie it is found true suspend the student who is accused of the offence and shall immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action.
  - where, on inquiry by the head of the educational institution, it is proved that there is no substance, prima facie, in the complainant received under subsection (1) he/she shall intimate the fact, in writing to the complaints.
  - The decision of the head of the educational institution that student has indulged in ragging under subsection (1) shall be final.
  - Students must keep their terms strictly in accordance with the rules of the University Authorities for grant of terms. Terms shall not be granted in case of students, who are defaulter in accordance, tutorial, tests, fees etc.
  - Every student of the college must have an Identity Card. He should always wear it around his/her neck in and out of the college and should produce it whenever called upon to do so by the relevant authorities. No student of the college should travel without his/her Identity card. This card shall be produced at the time of University Examination by every candidate



Signature of the Candidate

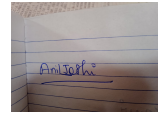
Place : Ahmednagar

Date :14/08/2023

Name of the Candidate: JOSHI JANVI ANIL

## Declaration by the Parent / Guardian

I have read the rules & regulations mentioned above and undertake that my ward would adhere to comply with them. If my ward is found guilty / involved in ragging / not adhering to the norms & regulations, I understand that he / she would be liable for appropriate punishment.



Signature of Parent / Guardian

Place : Ahmednagar

Date :14/08/2023

Name of the Parent / Guardian: ANIL

Time :12:37



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NAAC Re-accredited Grade **A+** Institute

AISHE Code  
C - 41365

## MCA-I PROGRAMME APPLICATION FORM

ADMISSION FORM 2023-2024						
Name of the Student	SHINDE PRADIP GANPAT			Form No. : IMS-135	Office Use Only	
Admission Year	2023-2024	Date of Birth	28-01-2003			
Admission to	FY	Branch	Master of Computer Application			
Blood Group	O +ve	Is Handicap	No			
Religion	HINDU	Caste	MALI	Category	OBC	
Place of Birth	GHODEGAON	Sub-Caste	MALI	Paying Category	OBC	
Name and Address of the Previous College / Institute last Attended	SDM NEWASA					
GAP In Education	GAP Period	0	GAP Reason			
Mother's First Name	ROHINI			Profession	HOUSEWIFE	
Father's First Name	GANPAT			Profession	FARMER	
Annual Income	50000	Aadhar Card No.	505509002653			
Parent's Email ID		Student's Email ID	pradipshinde04e@gmail.com			
Parent's Mobile No.	9860802958	Student's Mobile No.				
Nationality	INDIAN	Student WhatsApp Mobile No	9307225683			
Minority	NO	Minority Type				
Defence	NO	Domiciled Type	Maharashtra State (MS)			
<b>Address Details</b>						
Permanent Address	JALKE KHURD					
Taluka	NEWASA	District	AHMEDNAGAR			
State	MAHARASHTRA	Pin Code	414603			
Correspondence Address	JALKE KHURD					
Taluka	NEWASA	District	AHMEDNAGAR			
State	MAHARASHTRA	Pin Code	414603			

### Academic Details

Sr.No.	Class	Board/University	School/College	Month	Year	Seat No.	Mark Obtained	Out Of	Percentage
1	10TH	SAVITRIBAI PHULE PUNE UNIVERSITY	GURUDAS BHASKARGIRI VIDYLAY	MAR	2018	c196926	381	500	76.20
2	12TH	SAVITRIBAI PHULE PUNE UNIVERSITY	GURUDAS BHASKARGIRI VIDYLAY	FEB	2020	p067480	425	650	65.38
3	BBA(CA)	SAVITRIBAI	SDM NEWASA	OCT	2022	c100763			74
4	BBA(CA)	SAVITRIBAI	SDM NEWASA	APR	2023	c120300			

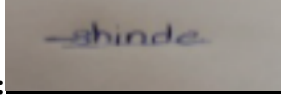
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month.

2. I hereby submit to the jurisdiction of the Vice-Chancellor and the other officers and authorities of the University and the authority of the Institute and shall observe and abide by the rules made by the Head of Institution.
3. I have carefully noted the rules and procedure of admission as given in the prospectus, which I am required to follow for getting admission to **MCA** course and shall in matter of the interpretation accept the decision, given by the director in this respect as final and binding
4. I have gone through the fees and other fees to be charged by the Institute & amp; I hereby agree to pay the same in time
5. I shall attend 75% of the lectures for each unit course as per rules of the University, failing which I shall not approach the director for any concession in the regard.
6. I have gone through and am aware of the anti-ragging policy of the Institute and have given the required undertaking for the same

**Student's Signature :**



**Date: 28/07/2023**

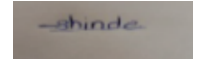
**Admission Committee :** \_\_\_\_\_

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Place : Ahmednagar



Signature of the Candidate

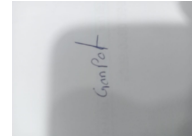
Date :28/07/2023

Name of the Candidate:SHINDE PRADIP GANPAT

## Declaration by the Parent / Guardian

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Place : Ahmednagar



Signature of Parent / Guardian

Date :28/07/2023

Name of the Parent / Guardian: GANPAT

Time :14:41